

## MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY, 11<sup>th</sup> OCTOBER 2007 AT 7.30PM

The following Councillors were in attendance: Cllr J Parsons (Chairman), Cllr Mrs G Parsons, Cllr C Redpath, Cllr J Catterall, Cllr T Slater, Cllr M Williamson

Also in attendance: Deborah Cook (Clerk), PCSO Sue Fellows, Mr Naish

### 53/07 PUBLIC QUESTION TIME

The meeting was adjourned for public questions.

#### Crime

There had been a burglary at the shop where alcohol was taken from the shop and consumed at the playing fields. The investigation was ongoing.

It was also reported that overnight (10<sup>th</sup> October) the post box on Rectory Lane had been set alight. This did not seem to have been reported to the police at this stage.

Action: The Clerk will write to Royal Mail in Tetbury to ask them to formally report the matter to the police.

The Antisocial Behaviour section of the CDC was to visit the shop next week to assess the situation. Groups of schoolchildren tended to hang around outside of the shop after they came off the school bus from Tetbury. Regular customers to the shop had complained.

PCSO Sue Fellows attended to answer questions and advised that they had made an increase in the number of police patrols and visited the playing fields on a few occasions. The Parish Council expressed their appreciation. The police also planned to attend the youth club.

The possibility of installing a mosquito device was being discussed along with CCTV.

PCSO Sue Fellows stressed that if a someone phones in who has witnessed an incident and can identify the youth, then the youth can be issued with an antisocial behaviour warning (the parents are also written to). If they get two of these in 6 months then they are on their way to receiving an ASBO. The name of the witness remains confidential. People were urged to continue reporting incidents on the 0845 0901234 on each occasion it happens. This allows the police to build up a picture of what is happening and hopefully then provide a service accordingly. If anyone is available to attend at the time of the call, then they will.

The Chairman thanked PCSO Sue Fellows for attending.

### 54/07 APOLOGIES AND REASONS FOR ABSENCE

Cllr Mrs C Mitchell (business), Cllr Mrs A Beszant, Cllr Mrs E Oliver (personal)

### 55/07 MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** to accept and sign the minutes of the meeting held on Thursday 13<sup>th</sup> September 2007.

### 56/07 DECLARATIONS OF INTEREST

Cllr J Parsons declared an interest in all planning matters because of his position as District Councillor sitting on the planning committee at CDC.

It was **RESOLVED** to vary the agenda to deal with agenda point 7

### 57/07 PLANNING

#### 57.1/07 New Planning Applications

07/02355/FUL CT1072/D **14 Star Lane, Avening** – replace flat pitched asbestos roof with pitched tile roof and render concrete block wall to single storey extension – Members had no objection

**57.2/07 Decision Notices Received**

- 07/02105/FUL CT.2348/1/J **28 Sandford Leaze** - erection of single storey extension  
Decision Notice 24<sup>th</sup> September 2007 permits
- 07/02148/FUL CT7747/D **9 Pound Hill, Avening** – erection of porch to front elevation  
and installation of two front dormer windows – Decision Notice  
25<sup>th</sup> September 2007 permits

**57.3/07 Tree Works Applications**

- Holy Cross Church – reduce Yew – 07/02719/TRECON/ CT. CONTR 2410
- 36 Sandford Leaze - fell tree 12ft from house and replace away from house 07/02698/TPO  
TPO 2/21
- 30 Sandford Leaze – fell tree adjacent to no 30 and footpath – 07/02696/TPO TPO 2/19

No comments were made.

**58/07 VILLAGE HALL**

Cllr Mrs G Parsons advised that a public meeting had taken place on the 26<sup>th</sup> September where Mrs G Parsons and Mrs A Beszant were appointed trustees along with the existing Trustees Jon Green and Kate Townsend.

The new Trustees had met with Barbara Pond from GRCC and would meet up again shortly. They also had a meeting planned with Derrick Ind and Diana Boulton at the Primary School on the 12<sup>th</sup> October.

The insurance is due in November and the maintenance issues were in hand.

**59/07 MATTERS ARISING FROM THE MINUTES**

none

**60/07 FINANCE**

**60.1/07 Budget Status and Balance at Bank**

The current balance at bank was £8,608.47 with £18,518.06 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

**60.2/07 Bills for Payment**

It was **RESOLVED** to approve the following bills for payment :

- |  |         |
|--|---------|
| ▪ Clerk's Salary less NI/Tax plus Expenses | £486.78 |
| ▪ HGM                                      | £325    |
| ▪ Gloucestershire Chest Fund               | £50     |
| ▪ GAPTC (councillor training)              | £60     |
| ▪ APFA (annual grant)                      | £2000   |
| ▪ RBL Poppy Appeal                         | £35     |

**60.3/07 Cheques issued since the last meeting:**

It was **RESOLVED** to approve the following cheques/payments issued since last meeting

- Cotswold District Council (planning application re playing field) £67.50

**60.4/07 Annual donation to Poppy Appeal**

It was **RESOLVED** to donate the sum of £35 to the appeal

**60.5/07 To advise of receipt of Precept**

Council was advised that the second part of the precept in the sum of £4,375 had been received.

**It was RESOLVED to put the meeting into closed session for agenda point 8.6 (minute number 60.6/07) under The Public (Admissions to Meetings) Act 1960 in accordance with legal requirements.**

**60.6/07 To consider budget plans for 2008/09**

It was **RESOLVED** to adopt the budget for 2007/08 as set out on the attached sheet and to set the precept at £19,000 for the year 2008/09.

**60.7/07 To consider the annual accounts from APFA for 06/07**

No accounts had been received so the matter of the accounts was deferred. It was **RESOLVED** to approve and release the annual grant in the sum of £2000 to APFA as they had bills to pay.

**60.8/07 Maintenance responsibility for Ash Path**

It was **RESOLVED** to accept the maintenance responsibility for Ash Path as the deeds show it in Parish Council ownership. It is not maintained by the County Council.

The Clerk would contact Mike Barton Area Rights of Way Officer at the County Council to take advice re work needing to be carried out on Ash Path.

The Clerk would write to the County Council to investigate taking on additional highway areas of weed control and to ask about the funding that would be due under the Gloucestershire Charter.

**61/07 PARISH PLAN/COMMUNITY PROJECTS**

**61.1/07 To prioritise community projects following consultation event**

This would be deferred until November

**61.2/07 Report back following GRCC Parish Plan event 9<sup>th</sup> October**

Cllr Mrs A Beszant was not present

**61.3/07 Dog Waste Bins**

An objection had been received by Mrs Brosnan re the proposed siting at the playing fields by no 38. The three bins (expenditure previously authorised) should now be ordered. Sites would then be confirmed. They were likely to be Woodstock Lane, the entrance to the playing fields at Sunground (at the top of the path leading to the field) and possibly West End.

**61.4/07 Autumn village clean up**

This would take place on Saturday 3<sup>rd</sup> November. Posters were up, an article had been placed in the Villager and the bags/gloves etc had been received from CDC.

**61.5/07 Avening Walks Brochure**

The brochure will be republished in a glossy format in A3 size. The existing walks were in the process of being checked and updated. There would probably be 2 brochures with different walks. A competition was to be launched in the Villager with the Cross Inn offering a meal for 2 as a prize for the winners. The best walks would be used in the new brochures.

The Clerk will visit CDC to get the electronic version of the map in hand and to see the potential quality of the finished product.

It was **RESOLVED** to approve the costs quoted by CDC for printing in the sum of 50 brochures at approximately £15 and 100 at approximately £30 and costs for designing the brochure were also APPROVED.

**61.6/07 Hedge Laying at Rectory Lane**

It was estimated a further 3 Saturdays of hedge laying would be needed in order to finish the hedge at the playing field. The first date would be 1<sup>st</sup> December.

The Clerk will ask the Royal Agricultural College for hazel whips to finish the hedge (to come in 3 batches so that they are fresh).

Expenditure was authorised to clear the field after each session of hedge laying.

**61.7/07 Part Night Operation of Street Lighting**

The Clerk had asked the County Council to consider turning more street lights off if the County Council felt it was appropriate. The light near the shop was asked to be turned off following the police suggestion that the youths may be congregating there because it was lit, but no answer had been received at present. The proposals were being forwarded to the police for their approval.

**61.8/07 Crime and Antisocial Behaviour**

This matter had been discussed under Public Questions

**61.9/07 Quality Parish Status: report form Clerk**

The Clerk explained the procedure to become a Quality Council. At present this was not something the Parish Council qualified to work towards as it didn't meet the electoral test. However, it would be borne in mind and improved practice and procedures would be adopted gradually where necessary so that when the Council did qualify to apply/the scheme became mandatory the Council was in a good position to proceed.

**62/07 Correspondence for Action:**

- Cotswold District Council review of polling districts and polling stations (26<sup>th</sup> Oct) – Councillors felt no changes were needed
- CDC – Cotswolds Annual Tree Warden Conference, Westonbirt – Sat 20<sup>th</sup> Oct – Cllr Mrs G Parsons will attend
- GAPTC AGM invite Saturday, 13<sup>th</sup> October 2007, Dolphin Hall, Tetbury - noted
- Letter from CDC re Flooding across the Cotswolds 28<sup>th</sup> September – the village had not been affected so the questions did not apply

Avening Parish Council Minutes Year 2007/08  
**The Next Meeting of Avening Parish Council will be held on  
Thursday, 8<sup>th</sup> November 2007 at 7.30pm  
In Avening Memorial Hall**

There being no further business the meeting was closed at 10pm

Signed

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Chairman/ Presiding Officer

Date: 8<sup>th</sup> November 2007